

VA Loan Submission Form



CLIENT INFORMATION

Company Name		District Director	
Loan Officer		LO Email	
Processor		Processor Email	
Contact Phone		Other Contact	
Affiliate Charges	<input type="radio"/> Yes <input type="radio"/> No	Affiliate Name	

LOAN INFORMATION

Rate Lock	Lender Paid	Borrower Paid	Locked	Floating	No Fee Option
Loan Purpose		Loan Term	Loan Amount	\$	Sales Price
Occupancy Status	Primary Residence Only	Interest Rate	%	LTV	CLTV
VA Funding Fee					

BORROWER(S) INFORMATION

Borrower 1		Borrower 2	
*Borrower 1 Email		*Borrower 2 Email	
*Borrower 1 Mailing Address		*Borrower 2 Mailing Address	
Borrower 3	Non-Borrowing Spouse or other property owners with rescission rights		
*Borrower 3 Email		Name(s)	
*Borrower 3 Mailing Address		*Email Address	
		*Mailing Address	
Method of Delivery of Initial Loan Estimate	<input type="radio"/> Emailed <input type="radio"/> Mailed <input type="radio"/> Hand Delivered <input type="radio"/> E Delivered <input type="radio"/> Other		
Method of Delivery Loan Estimate #2	<input type="radio"/> Emailed <input type="radio"/> Mailed <input type="radio"/> Hand Delivered <input type="radio"/> E Delivered <input type="radio"/> Other		

PURCHASE AGREEMENT CONTACT INFORMATION

*Selling Real Estate Company:	*Listing Real Estate Company:
*Selling Company State License ID:	*Listing Company State License ID:
*Selling Company Phone Number:	*Listing Company Phone Number:
*Mailing Address:	*Mailing Address:
*Selling Real Estate Agent:	*Listing Real Estate Agent:
*Agent State License ID:	*Agent State License ID:
*Agent Email:	*Agent Email:

PROPERTY INFORMATION

Property Address			
Property City	Property State	Property zip	
Property Value	\$	Property Type	

DOCUMENTATION REQUIRED FOR SUBMISSION (if applicable)

Certificate of Eligibility (not required on IRRL's) Caivrs Purchase Agreement Credit Report (tri-merge for all programs) Supplemental Credit Report VOM's and VOR's (12 months) *VOR is required on Manual UW LOX Notes to UW IRS 1040 transcripts required only for loans with borrowers with: -self-employed income (or more than 25% of their income from commission income) -manual underwrites	AUS Findings – released to GMFS (not required on IRRL's) Fee Worksheet 1003 – Initial 1003- Updated - & 26-1802-A pages 1& 2 updated LOX from borrower (s) for derogatory credit & inquiries Executed disclosures** → see VA disclosures Borrowers (s) most recent VOE's, W-2's , paystubs Borrower (s) Misc income docs- child support, SSI etc VA Pension and Disability Statement Asset Documentation & Gift Letters	Payoffs Title 2nd Mortgage Note Rate Lock HOI Dec Page Flood Dec Page Cancelled EMD Check Termite Cert HOA Cert Appraisal 2nd Appraisal
ADDITIONAL DOCUMENTATION THAT WILL BE NEEDED (if applicable)		
<ul style="list-style-type: none"> • Loan Analysis (VA 26-6393) • VA related Indebtedness • Identity of nearest relative • Child Care Letter • VA Amendatory Clause 	<ul style="list-style-type: none"> • Counseling Checklist for Military buyers (26-0592) for active duty only • Debt Questionnaire • Clarification of Reservist Policy • True Copy Certification with Case# 	<ul style="list-style-type: none"> • IRRL Worksheet (VA-26-8923) • IRRL VA Rate Reduction Cert completed • IRRL 26-0503 Federal Collection Notice • IRRL Copy of original note on current loan

Please upload completed form via broker portal and attach all required documents- upload as Full Package Initial (portal)

* Not required to be complete if this transaction will be closed using clients own closing docs

**Check gmfspartners.com for an exclusive list of disclosures.

